



Fundusze Europejskie
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Regulations for the Recruitment of PhD Students for participation in "Mentoring," implemented within the project "Enhancing the University of Wrocław's participation in the Implementation of the Arqus Alliance Tasks"

GLOSSARY OF TERMS

For the purposes of these Regulations, the following definitions shall apply.

- 1 **Beneficiary** – The University of Wrocław (UWr);
- 2 **Project Office** – The International Office, responsible for the administrative and financial management of the Project;
- 3 **Supervisor** – The supervisor of the PhD student's dissertation at the University of Wrocław;
- 4 **Project** – The project "Strengthening the Participation of the University of Wrocław in the Implementation of the Arqus Alliance Tasks," task: 3 "Mentoring," implemented by the University of Wrocław, co-financed by the European Union under the European Funds for Social Development program;
- 5 **Regulations** – These Regulations for the recruitment of PhD students participating in Mentoring;
- 6 **Mentoring** – Cooperation between a PhD student of the University of Wrocław and an employee of a university belonging to the Arqus Alliance for the purpose of conducting PhD research, including one study visit to an Arqus university together with the supervisor, and two individual research visits to Arqus universities (each up to 30 days).

§1

General Provisions

1. These regulations define the rules for the recruitment of PhD students of the University of Wrocław who wish to take advantage of the opportunity to finance visits to one of the 8 Arqus Alliance Universities within the framework of Mentoring.
2. The Project is financed by the European Union under the European Funds for Social Development program.
3. The Beneficiary of the Project is the University of Wrocław.
4. Project implementation period: October 1, 2024 – September 30, 2026.
5. The Project aims, among other things, to implement joint didactic and scientific activities with partners from universities belonging to the Arqus European University Alliance, through pilot mobility schemes, including short-term mobility.
6. The Project envisages the implementation of 5 Mentorings by August 31, 2026.

§2

Objectives of Mentoring

1. The aim of Mentoring is to strengthen academic cooperation between employees and PhD students of the University of Wrocław (UWr) and partners from universities belonging to the Arqus European University Alliance.
2. Mentoring will support the development of skills of PhD students and academic staff through:
 - a. joint supervision of PhD dissertations,
 - b. exchange of experiences in education and science,
 - c. strengthening bilateral cooperation between Arqus Alliance universities.



3. Mentoring will be implemented in the priority areas of the Arqus Alliance:
 - a. developing European identity and cultural heritage,
 - b. digital transformation and artificial intelligence,
 - c. climate change and environmental sustainability.
4. The Project assumes equal cooperation between the partner universities of the Arqus Alliance.

§3

Funding Principles

1. The Mentoring budget within the project finances:
 - a. a study visit of the PhD student and supervisor for up to 5 days,
 - b. 2 individual research visits of the PhD student only to Arqus universities, up to 30 days each.
2. The visit indicated in point 1 is financed on the basis of the PhD student's and supervisor's travel order, covering the actual travel costs.
3. The visit indicated in point 2 is financed on the basis of a travel order including a lump sum equivalent to a scholarship, travel costs, and accommodation abroad.
4. Before departure, the PhD student will receive 80% of the lump sum, and 20% upon return and after presenting a certificate of participation.
5. The certificate of participation is a document confirming the actual duration of the PhD student's stay abroad. Based on this, the lump sum will be reduced in case of a shortened stay.
6. The lump sum for the PhD student will be transferred on the basis of an agreement/contract concluded between the PhD student and the University of Wrocław, by bank transfer to the account indicated by the PhD student.

§4

Recruitment Rules

1. Recruitment will be preceded by information and promotion activities in the form of information sent by email to employees of individual faculties and units, through information provided during direct meetings with potential participants of Mentoring within the Project, through the University of Wrocław website and social media.
2. Each PhD student interested in participating in Mentoring submits an application via a link provided in the recruitment announcement. The application form constitutes Annex No. 1 to these Regulations.
3. The Project Office conducts recruitment on an ongoing basis until the limit referred to in §1 para. 6 is exhausted, but no longer than until December 31, 2025.
4. Information about Mentoring funding will be announced on an ongoing basis on the UWr website and sent by email to the PhD student no later than one month from the date of application submission.

§5

Selection Criteria

1. Applications will be evaluated according to the following formal criteria:
2. whether the Application contains a description with the required information,
3. whether the Mentoring will be carried out by a UWr PhD student together with an employee of one of the 8 Arqus universities,



4. whether the implementation of the Mentoring will be completed by August 31, 2026,
5. whether the objectives described in the Application are consistent with the objectives of Mentoring contained in §2.

§6

PhD Students' Obligations

1. After the announcement and provision of information about funding, the PhD student is obliged to:
 - a. confirm acceptance of funding within the specified deadline,
 - b. conclude the agreement referred to in §3 para. 4 of these Regulations,
 - c. settle the incurred travel expenses,
 - d. provide a certificate of participation within 2 weeks of the end of the research visit.
2. In the event of the need to change the date or withdraw from the visit, the PhD student is obliged to inform the Project Office of this fact at least one month before the originally planned date of departure.

§7

Contact

1. Any questions regarding the Mentoring program should be directed to the Project Office:
 - a. Emilia Wilanowska: emalia.wilanowska@uwr.edu.pl
 - b. Piotr Malaka: piotr.malak@uwr.edu.pl
2. For general inquiries regarding the Arqus Alliance: arqus@uwr.edu.pl

Annex No. 1 to the Regulations

Application sample within the project entitled "Strengthening the Participation of the University of Wrocław in the Implementation of the Arqus Alliance Tasks - Mentoring"



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Application form
within project " **Enhancing the University of Wrocław's participation in the Implementation of
the Arqus Alliance Tasks"**
Mentoring

PhD student name nad surname

Supervisor name and surname

Faculty/Department

Hosting University :

University of Granada

University of Graz

Leipzig University

Lyon University

University of Minho

University of Padova

Maynooth University

Vilnius University

Supervisor name and surname in the partner University

PhD school year



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the Mentoring dates (from...to...)

Planned outcomes of the Mentoring
