# Meetings with the Coordinators

Faculty of Biological Sciences
Faculty of Biotechnology
Faculty of Chemistry
Faculty of Earth Sciences and Environmental Management
Geology
Geography
Faculty of Historical and Pedagogical Sciences
History
History of Art
Cultural Studies
Interdisciplinary European Studies
Pedagogy
Ethnology
Faculty of Law, Administration and Economics
Faculty of Philology
French/Spanish Philology
Journalism and Social Communication
Serbian/Croatian/Russian Philology
English Philology
Italian Philology
Classical Philology
Jewish Studies
Polish Philology
Faculty of Social Sciences
Sociology
European Studies
International Relations
Philosophy

### Faculty of Biological Sciences

Biology

coordinator: Agnieszka Perec-Matysiak | agnieszka.perec-

matysiak@uwr.edu.pl

2/15/2024 | 11:30:00 AM

Address: Przybyszewskiego 63, 51-148 Wrocław

Remarks:

Info: All information during the meeting on Thursday 15.02.2024, 11.30am

### Faculty of Biotechnology

coordinator: Justyna Ciuraszkiewicz | justyna.ciuraszkiewicz@uwr.edu.pl

2/15/2024 | 9:00:00 AM

Address: Joliot-Curie 14a

Remarks:

Info: <u>http://www.biotech.uni.wroc.pl/studenci/timetables-</u> 20182019/?lang=en

## Faculty of Chemistry

coordinator: Remigiusz Bąchor | remigiusz.bachor@uwr.edu.pl

2/16/2024 | 10:00:00 AM

Address: Faculty of Chemistry, F. Joliot-Curie 14, 50-383 Wrocław

Remarks:

Info: There is no need to contact with the lecturer or the Dean's Office to enrol in the subjects – I will do this based on your documents. I will inform you as soon as possible about the necessary changes. All the essential information (including the academic year calendar, Dean's statements, changes in the subjects, timetable) will be presented in our ERASMUS\_2023\_2024 team on MS Teams platform.

### Faculty of Earth Sciences and Environmental Management

Geology

coordinator: Adriana Trojanowska-Olichwer | adriana.trojanowska-

olichwer@uwr.edu.pl

2/15/2024 | 10:00:00 AM

Address: Institute of Geological Sciences, 32 Cybulskiego Str., 3rd floor,

Remarks: behind the glass door, use the doorbell

Info: for assistance in registration contact coordinator: dr Adriana Trojanowska-Olichwer adriana.trojanowska-olichwer@uwr.edu.pl

### Faculty of Earth Sciences and Environmental Management

Geography

coordinator: Filip Duszyński | filip.duszynski@uwr.edu.pl

2/15/2024 | 2:00:00 PM

Address: Pl. Uniwersytecki 1, 50-137 Wrocław

Remarks: The 3rd floor of the Main Building of the University of Wrocław (in the Institute of Geography and Regional Development)

Info: Each student is obliged to choose courses offered by the Institute of Geography and Regional Development. Please remember that the number of ECTS points to be collected is 30. In some cases this number might be lower, but this depends on the individual situation of a student in the sending institution (and the coordinator's decision). Important remark: some of you have put in your LA's courses from other faculties. In such cases you have to contact the appropriate coordinators individually to ask them to be added to the courses (after the decision of the lecturers). The list of coordinators from other faculties at the University of Wroclaw is available here:

https://international.uni.wroc.pl/en/incoming-exchange-students/erasmusexchange/exchange-coordinators

Each courses should be chosen by you individually via the USOSweb system – the internal teaching coordination system of the University of Wroclaw. A day after enrolling to the courses please check whether the number of ECTS points gathered is correct and whether the system has accepted your registration!

The timetable of Tourism & Hospitality studies should be available on the website of the Institute of Geography and Regional Development (<u>www.geogr.uni.wroc.pl</u>) in one week time. I will inform you once the timetable is available and the registration to each courses in the USOSweb system is opened.

History

coordinator: Paweł Jaworski | pawel.jaworski@uwr.edu.pl

2/19/2024 | 10:15:00 AM 11:15 AM

Address: Szewska 50

Remarks: Email: pawel.jaworski@uwr.edu.pl

Info: Please contact a teacher of a course you would like to participate; the timetable comes soon :)

History of Art

coordinator: Małgorzata Wyrzykowska |

malgorzata.wyrzykowska@uwr.edu.pl

2/16/2024 | 12:30:00 PM

Address: Institute of Art History Szewska 36

Remarks:

Info:

Cultural Studies

coordinator: Dawid Junke | dawid.junke@uwr.edu.pl

2/19/2024 | 12:00:00 PM

Address: Szewska 50/51

Remarks:

Info: The registration for the classes usually takes place during the first class, so you just arrive at the designated address and sign in to a list provided by the Professor.

However, if you have some courses you're especially keen on attending, I would advise to contact the chosen Professors beforehand and write to them in an e-mail that you would like to register for the course, in order to secure a spot. To find the Professor's e-mail address, you can use our University's Employee's Search Engine: <u>https://old.uni.wroc.pl/en/search-for-employees/</u>Alternatively, if you log in to your UWr's Office365 account and open Outlook, you will be able to just start typing in the surname of the Professor and Outlook should suggest an e-mail address.

Interdisciplinary European Studies

coordinator: Dariusz Wojtaszyn | dariusz.wojtaszyn@uwr.edu.pl

2/15/2024 | 1:00:00 PM

Address: Willy Brandt Center - Centrum im. Willy'ego Brandta

Remarks:

Info: <u>http://www.wbz.uni.wroc.pl/en/teaching/educational-offer-for-the-program-erasmus-.html</u>

Pedagogy

coordinator: Agnieszka Janik | agnieszka.janik@uwr.edu.pl

2/14/2024 | 2:00:00 PM

Address: Dawida 1

Remarks: room 48d is located at the last floor opposite to Aula

Info: Classes for the Faculty can be find under the link: https://wnhip.uni.wroc.pl/Studia2/Erasmus-i-inne-wyjazdy/Class-schedulefor-exchange-students

Registration is by comig to the class or via e-amil to the Lecturer

Ethnology

coordinator: Monika Baer | monika.baer@uwr.edu.pl

2/15/2024 | 11:00:00 AM

Address: Szewska 50/512

Remarks:

Info: <u>https://etnologia.uni.wroc.pl/Instytut-Etnologii-i-Antropologii-</u> Kulturowej/Erasmus/Courses-in-English

Registration via email or personal contact with a lecturer.

### Faculty of Law, Administration and Economics

coordinator: Bartłomiej Krzan | bartlomiej.krzan@uwr.edu.pl

2/15/2024 | 9:00:00 AM

Address: 8-12 Więzienna street

Remarks:

Info: You may find the links to the schedules of the programs in English in the welcome message. As you know, exchange students may choose to enrol only in lectures from the regular programs in English (marked in yellow in USOSweb timetable). In order to inscribe please mention this during the first lecture, as indicated in USOSweb. Please do not forget to include your student number as well. It is for the lecturers to send the respective information to the Students' Office (BOS) so that you belong to the chosen groups also in USOSweb. Classes/workshops accompanying lectures (marked in white in USOSweb timetable) are not available for exchange students. You should decide on the lectures by the end of the second week of the summer semester.

Timetables are to be available from Tuesday 13 February. Please change the language and either the semester plan division (which is a preferable option) or a weekly one – in the latter case, you should choose the given week. Please do not also forget to select summer semester

Faculty of PhilologyFrench/Spanish Philologycoordinator: Jadwiga Cook | jadwiga.cook@uwr.edu.pl2/16/2024 | 10:00:00 AMAddress: pl. Nankiera 4Remarks: 1 st floorInfo:

Journalism and Social Communication

coordinator: Patrycja Rozbicka | patrycja.rozbicka@uwr.edu.pl

2/15/2024 | 11:00:00 AM

Address: ul. Joliot-Curie 15 50-383 Wrocław

Remarks: 1st floor

Info: <a href="https://dziennikarstwo.uni.wroc.pl/en/students/course-schedules/">https://dziennikarstwo.uni.wroc.pl/en/students/course-schedules/</a>

Serbian/Croatian/Russian Philology

coordinator: Joanna Kula | joanna.kula@uwr.edu.pl

2/19/2024 | 11:00:00 AM

Address: Institute of Slavic Studies (Pocztowa 9)

Remarks:

Info: The timetable will be updated no later than 15th of February. https://ifs.uni.wroc.pl/studia-2/kierunki-plany-zajec-programy-studiow-2 Meetings with the Coordinators

English Philology

coordinator: Laura Suchostawska | laura.suchostawska@uwr.edu.pl

2/16/2024 | 10:00:00 AM

Address: Institute of English Studies, ul. Kuznicza 22

Remarks:

Info: Information will be sent to students by e-mail.

Italian Philology

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coordinator: Monika Szmulewska | monika.szmulewska@uwr.edu.pl

2/15/2024 | 11:00:00 AM

Address: Nankiera 4

Remarks:

Info:

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Faculty of Philology
Classical Philology
coordinator: Mariusz Plago   mariusz.plago@uwr.edu.pl
2/19/2024   10:00:00 AM
Address: Komuny Paryskiej 21, 50-451 Wrocław
Remarks:
Info:

Jewish Studies

coordinator: Agnieszka August-Zarębska | agnieszka.august-

zarebska@uwr.edu.pl

2/19/2024 | 12:00:00 AM

Address: UI. Św. Jadwigi 3/4

Remarks:

Info: <u>https://judaistyka.uni.wroc.pl/studia-licencjackie/plan-zajec/</u>

To register for the class, please, contact the teacher by e-mail.

Polish Philology

coordinator: Dorota Michułka | dorota.michułka@uwr.edu.pl

2/19/2024 | 4:00:00 PM

Address:

Remarks:

Info:

#### Faculty of Social Sciences

Sociology

coordinator: Katarzyna Kajdanek | katarzyna.kajdanek@uwr.edu.pl

2/19/2024 | 11:00:00 AM

Address: Koszarowa 3

Remarks: Institute of Sociology https://maps.app.goo.gl/QKZbZ9bHuV2r9zaA7

Info: My name is Katarzyna Kajdanek.

I am your local Erasmus+ coordinator at the Institute Sociology which you have chosen for your mobility semester.

I would like to invite you to an orientation meeting at the Institute of Sociology, Faculty of Social Sciences.

The meeting will take place ob February 19th 2024 (Monday) at 11:00 address: Institute of Sociology, Koszarowa 3, 51-149, room 205 (second floor) https://goo.gl/maps/UmxJ6sJqjwcshfkQ6

For now, I would like to share some key info:

Registration for classes at the Institute of Sociology takes a traditional form:

1. Showing up for the chosen class

2. Putting your name on a list provided by the instructor

3. After approx. 2 weeks checking in the USOS system if all classes you signed up for appear in your USOS account. If YES - good. If NOT - please contact the instructor. If STILL NOT - please contact your Erasmus+ coordinator at the Institute of Sociology (katarzyna.kajdanek@uwr.edu.pl)

Please bear in mind, that other Institutes / Faculties may implement more sophisticated modes of enrolment for classes (e.g. Law and Administration / Political Science, etc)

Links to timetable:

https://www.socjologia.uni.wroc.pl/en/Current-Students/Timetable

(new semester timetables will be available within the next 10-14 days) Links to ECTS points for courses and exam lists:

https://www.socjologia.uni.wroc.pl/attachments/Sociology-Intercultural-Mediation-2022 2021-05-09 13-47-18 2021-10-23 21-25-03.pdf

Welcome Centre for international students:

https://www.facebook.com/profile.php?id=100083012238591 check out for events, social activities and everyday support at the Faculty In case of questions, feel free to send me an email ⓒ Best Katarzyna

#### Faculty of Social Sciences

European Studies

coordinator: Jakub Bornio | jakub.bornio@uwr.edu.pl

2/19/2024 | 11:00:00 AM

Address: St. Koszarowa 3, building 21 51-149 Wroclaw

Remarks: Second condignation, right wing.

Info: List of the courses: https://europeistyka.uni.wroc.pl/Students/Coursesoffered-by-the-Chair

**Courses Enrolment** 

1. Am I still able to join? Our offer remains open until the second week of the winter semester. Please, remember that you can still modify your Learning Agreement.

2. How to enroll? Our Department does not have any specific enrolment IT system. If you are interested in a specific course, you should contact the teacher who conducts it. We recommend writing an introductory e-mail and coming to the first classes. Then, the teacher writes down your name and share it with the administration office. They assign you to the course in the USOS system. Simple as it is. It is always wise to come to the first classes just to meet the professor, and check the programme and the passing requirements. Remember to use the e-mail address in the uwr.edu.pl domain while contacting professors.

3. Who do we accept? Each course has approximately 20 free slots for the Erasmus+ students. It does not matter whether you are doing your Erasmus+ under the umbrella of the bilateral agreements signed by our Department or another one. We accept all students from the University of Wrocław. All the courses we conduct are part of the MA in European Studies programme. Nevertheless, we accept both BA and MA students.

4. Is it obligatory? Please remember that this is just an offer, not an obligation.

5. Remember to check your email boxes regularly. Outlook is available on Android and IOS.

Meetings with the Coordinators

## Faculty of Social Sciences

International Relations

coordinator: Anna Jagiełło-Szostak | anna.jagiello-szostak@uwr.edu.pl

2/14/2024 | 3:00:00 PM

Address: MS TEams https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_YmU5MGZmMDctYTkzMC00MzY1LWEzNGEtMjJIODEyNj lhMmNj%40thread.v2/0?context=%7b%22Tid%22%3a%222b71bef9-3b13-4432-b5f4-1f5ac2278d0c%22%2c%22Oid%22%3a%22440d1061-dc3f-421e-8e1b-eaa357368ea5%22%7d

Remarks: Meeting is on line.

Info: Dear Students,

I have a great pleasure to welcome you to the Institute of International and Security Studies (ISMB) and I hope that your Erasmus + & bilateral mobility will be a very happy, safe, and fruitful time for you.

For now, I am sending you the essential information about your studies here. For the rest, please wait for meeting with the Erasmus+ Coordinator or see the Link https://www.ism.uni.wroc.pl/en/Erasmus-1/Erasmus--Incoming-Students

ATTENTION!

Registation for courses at ISM starts 16/02 at 10:00 and lasts until 19.02.2024

You can check courses here: https://www.ism.uni.wroc.pl/en/Students-1/Courses-1

I. Registartion for courses:

• Start for Erasmus + ISM: 16/02 at 10:00 (registration for those Erasmus or bilateral agreement students who signed LA with the Institute of International and Security Studies)

• Start for others: 19/02 at 10:00 (registration for Erasmus + students from other faculties/ institutes)

registration ends: October 19/02, 2024 (at 23:59) Mobility period: 20.02.2024-27.02.2024 (at 23.59) - During mobility period you can change your courses in the enrolment system. - link to the registration: www.gs.uni.wroc.pl - in case of technical problems please contact with our IT specialist Rafal Próchniak - burlap@gmail.com Information about courses & timetables at ISM (should be available from 13.02.2024): https://www.ism.uni.wroc.pl/en/Study/Courses-1 (ENG) https://www.ism.uni.wroc.pl/en/Students-1/Schedules (ENG) https://www.ism.uni.wroc.pl/Studenci/Plany-zajec (PL) II. Bachelor students can only choose the courses from BA level, and MA students from MA level. Only in a particular situation you can ask the Coordinators from BA/MA studies to accept your candidature from the course from the bachelor or master degree level. If you have any questions concerning the courses from the BA level, don't hesitate to get in touch with the BA Coordinator, Dr. Marcin Koczan, at marcin.koczan@uwr.edu.pl. If you have any questions concerning the courses from the MA level, please get in touch with the MA Coordinator, dr Łukasz Fijałkowski, at lukasz.fijalkowski@uwr.edu.pl. III. Please bare in mind that if some classes are full you can find another classes at another institutes. All email addresses of Coordinators you will find here Exchange Coordinators | International Office (uni.wroc.pl) Example: The Department of the Europan Studies has such offer for you (please contact the Erasmus Coordinator from that department at jakub.bornio@uwr.edu.pl): https://europeistyka.uni.wroc.pl/Students/Courses-offered-by-the-Chair IV. Please bare in mind that if you prepare your Learning Agreement (LA) and Changes to Learning Agreement than you sand it to the Coordinator via your account at https://international-applications.uni.wroc.pl/login. The Erasmus Coordinator will sign your LA and Changes to LA electronically via the above website. Just remember to click the button "notify coordinator." Remember to use e-mail address in the uwr.edu.pl domain while contacting professors. V. On-line Meeting with the Erasmus + Coordinator: Date : 14.02.2024 Venue : MS Teams https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_YmU5MGZmMDctYTkzMC00MzY1LWEzNGEtMjJlODEyNj

IhMmNj%40thread.v2/0?context=%7b%22Tid%22%3a%222b71bef9-3b13-4432-b5f4-1f5ac2278d0c%22%2c%22Oid%22%3a%22440d1061-dc3f-421e-8e1b-eaa357368ea5%22%7d Time: 3:00 p.m. – 4:00 pm. See you on 14. 02. 2024 at 3:00 p.m. !

### Faculty of Social Sciences

Philosophy

coordinator: Agnieszka Bandura | agnieszka.bandura@uwr.edu.pl

2/15/2024 | 4:00:00 PM

Address: Koszarowa 3/20

Remarks:

Info: https://www.filozofia.uni.wroc.pl/Erasmus-2/WelcomeMeeting-and-Offer-of-English-Courses-in-Philosophy-in-the-Spring-Semester20232),