

4 June 2013

Call for Applications:
JOI.Week - International Partnership Forum on the Management of Joint Programmes

Dear partners and colleagues,

We are pleased to inform you that Utrecht Network (Task Forces Staff Training & Joint Programmes) and Leipzig University will be holding an International Partnership Forum on the Management of Joint Programmes between 20 and 24 January 2014.

We would like to cordially invite you to participate in the event with a focus on joint international programmes. The International Partnership Forum is addressed to administrative and coordinating staff members in universities working in this field of activity on beginners or advanced level.

The week will comprise information about the establishment and management of joint international academic programmes by JOIMAN/JOI.CON experts and several Best-Practice-examples. It will also provide the participants with the opportunity to exchange experience and ideas amongst the group and their respective partners here at Leipzig University. Additionally, Francesco Girotti, University of Bologna, will share his experience on how to write successful applications – if possible with a view to the new programme generation of the EU.

Please find attached the provisional programme and the application form. Information about accommodation will be sent to you upon acceptance. Unfortunately, Utrecht Network and Leipzig University cannot offer any financial support, however, travel and accommodation costs might be covered by ERASMUS Staff mobility funds of your home university. The minimum number of participants will be 15, the maximum 20 participants, half of which are to be from an Utrecht Network member university. (Please note: each institution will only be admitted one academic and one administrative representative working with joint programmes.) The deadline for applications is **1 November 2013**.

We are looking forward to welcoming you at our university in January 2014!

With best regards,



Svend Poller