



The EfVET is looking for trainees at its headquarters in Brussels, Belgium

The EfVET is an umbrella organization that represents 25 countries in Europe, 200 learning providers, over 1500 VET institutions and more than 2 million learners. EfVET is one of the leading European-wide professional associations, which has been created by and for Vocational Education and Training (VET) providers.

Are you a young student looking for an internship in relation to the following areas?

- Communication
- Design
- Research

Requirements

- A degree or relevant experience
- A native/near-native command of English (spoken and written)
- Excellent visual skills with a lot of creativity
- Able to work in fast-paced, deadline-driven, international environment
- Social media savvy

Other knowledge/skills

- Additional knowledge of one or more European languages
- Knowledge of InDesign is a plus, but training will be provided

Tasks

- Assist in monitoring the developments of ongoing projects
- Able to initiate innovative designs/ideas for communication materials and campaigns
- Assist in designing visual assets such as posters, flyers, newsletter, etc.
- Assist in writing newsletters and designing their layouts
- Supporting EfVET Social media sites including Twitter and, Facebook
- Other duties as directed by officer manager/board

Term and conditions

- Internship for a duration of 3 to 6 months
- The successful applicant should ideally start at the beginning of October or November
- Candidates must have or apply for an Erasmus+ Placement or other Internship Agreement
- Must be eligible to live and work in Belgium
- Monthly local transport costs in Brussels are covered

To apply, please send a CV and cover letter in English to efvet-office@efvet.org before 12 November 2016

Shortlisted candidates will be interviewed by phone / Skype / Viber