



UNIVERSAL NETWORKS INTERNATIONAL

6TH FLOOR, PROSPECT HOUSE
80-110 NEW OXFORD STREET
LONDON WC1A 1HB

ABOUT US

Universal Networks International is part of NBC UNIVERSAL one of the world's leading media and entertainment companies in the development, production and marketing of entertainment, news and information to a global audience. It owns and operates the distinct entertainment channels Sci Fi, 13th Street, Studio Universal, Universal Channel, Hallmark Channel, Movies 24, Diva TV and an interest in the KidsCo joint venture. Collectively, these channels reach more than 130 million households across Europe, the Middle East, Africa, Australia, Latin America and Asia. NBC Universal is 80% owned by General Electric and 20% owned by Vivendi.

ABOUT THE ROLE

Programme Planning & Scheduling Intern

This is a very unique opportunity for you to get involved with a prestigious media and entertainment company, based in the heart of London! You will improve both your personal and language skills and get a first, real work experience in the multicultural, corporate environment.

Internship description: supervised by our 2 Head of Planning for the channels in Central & Eastern Europe, Russia, Benelux and Africa, your job will be to put eye-catching PowerPoint presentations together, select tv movies from availabilities lists and catalogue, view tv movies screeners (yes, that's the fun part! ☺) and write appropriate reports and recommendations for buying, help inputting the schedules into the broadcast systems.

Requirements:

- with a good command of English, spoken and written,
- ideally 2nd or 3rd student of Journalism, Mass Communication Faculty, Marketing, with previous work/internship experience,
- interested in media-related issues, and Television content (especially US shows),
- eligible to receive academic credit or a letter of support for the unpaid internship (ideally through the Lifelong Learning Programme - Erasmus Internship),
- detail orientated with strong organizational skills,
- with intermediate knowledge of MS Office: Word, Excel, Outlook and PowerPoint,
- with positive attitude towards live ☺
- and who is willing to start the internship as soon as possible!

Please send your resume along with cover letter to: Emilia.Miller@nbcuni.com by 31st August, 2010.

